



Dear Mrs. Williams,

We would like to provide a series of trainings to the staff after FCAT on a voluntary basis in the media center before school.

The trainings would focus on Google Apps. We would like to award in-service points for each portion and if a teacher completes all four portions, they receive in addition to the points, a certificate to display in the classroom recognizing them as a Google Apps Grand Master.

Each of the Tech coaches involved will take a different App to focus on and give the training on two separate mornings so that all of the staff may have access.

We would have sessions on:

Calendar

Documents

Sites

Gmail

Educational Applications of Apps

Follow up would include:

Creation of a calendar to share with staff, parents, or team.

Creating and sharing a document with staff, parents, or team.

Creating and sharing a webpage.

Lesson that requires students to use gmail to send a message.

I recommend 10 in-service points for attending each session an additional 10 points for completing the follow-up.

When can we schedule this in-service to take place?

Thanks, VTune



Become a Google Apps Grand Master!!



Earn your White Belt: Learn how to use Google Docs to create a document, presentation, spreadsheet, and share them.

Tuesday Wednesday

8:10 AM----Media Center

Bring your laptop.



Earn your Black Belt: Learn how to use Google Sites to create your own web pages.

Wednesday Friday

8:10 AM----Media Center

Bring your laptop.



Earn your Green Belt: Learn how to use Google Calendar

Tuesday Thursday

8:10 AM----Media Center

Bring your laptop.



Become a Grand Master of Google Apps: Learn how to apply Google Apps to simplify your life.

Tuesday Thursday

8:10 AM----Media Center

Bring your laptop.