This is a sample from our current calendar of labs and help sessions snipped from blackboard.

Current Calendar

UMA Calendar

Learning Labs

Tuesda	y, May	24, 2016		
Date	Time	Event	Tags	Program
May 24	10a.m.	CPT Basics and Tabbing		HIT, MAA, MBC, MOBS
May 24	10a.m.	Advanced ICD-10 and CPT Coding Practice		MAA, MBC, MOB
May 24	11a.m.	Accounting Help	GenEd, Open Session	
May 24	12p.m.	CPT-4 overview with practice Scenarios		MAA, MBC, MOB
May 24	12p.m.	ICD-10 Overview and Practice		HIT, MAA, MBC, MOBS
May 24	1:45p.m.	CANCELLED - CMS 1500 Form Lab		MAA, MBC, MOB
May 24	2p.m.	MBC/MOBS/MAA	Open Session	MAA, MBC, MOB
May 24	2:30p.m.	ME1115 Help		MAA
May 24	3p.m.	ME2400 Let's get your assignment done	Open Session	MAA, MOBS
May 24	3p.m.	CANCELLED - Basic Computer Skills and Microsoft Word	Computer Skills, Professional Skills	HHS, HIT, HTS
May 24	4:15p.m.	CANCELLED - HHS Help	GenEd, Open Session	HHS
May 24	4:15p.m.	ME2220 Help	Open Session	MAA, MOBS
May 24	5p.m.	CANCELLED - English Help	Open Session, Professional Skills	
May 24	7p.m.	MAA Open Session, No Coding	Open Session	MAA, MOBS
May 24	7p.m.	ME2405, ME2410 – Let's Get Your Assignments Done!	Open Session	MAA, MOBS
May 24	7p.m.	Pharmacy Help	Open Session	PHT
May 24	7p.m.	Science and Math Open Session		
May 24	7p.m.	English (EN1150/EN2150), Writing and Discussion Help	GenEd	HIT, HTS
May 24	7p.m.	MAA/MBC/MOBS Help	Open Session	MAA, MBC, MOB
May 24	8p.m.	Microsoft Office Help	Computer Skills, Open Session, Professional Skills	
Mav 24	9:15p.m	Resume Writing/Career Readiness Help	Open Session, Professional Skills	

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Events calendar powered by Trumba

Now, a student can sort by tags and yield a fruitful list.

Revised Calendar

Date	Time	Event	Tags	Program
May 24	10 a.m.	CPT Basics and Tabbing LAB	Coding	HIT, MAA, MBC, MOBS
May 24	10 a.m.	Multiple Diagnosis Codes LAB	Coding	MAA, MBC, MOBS
May 24	11 a.m.	Accounting Help	Math	
May 24	12 p.m.	Diagnosis Codes LAB	Coding	MAA, MBC, MOBS
May 24	12 p.m.	ICD-10 Introduction LAB	Coding	HIT, MAA, MBC, MOBS
May 24	1:45 p.m.	CMS 1500 Form LAB	Insurance, course	MAA, MBC, MOBS
May 24	2 p.m.	Insurance or coding Help	Coding	MAA, MBC, MOBS
May 24	2:30 p.m.	ME 1115 Assignment Help	course	MAA
May 24	3 p.m.	ME 2400 Assignment Help	Coding, course	MAA, MOBS
May 24	3 p.m.	Basic Computer Skills Help	ALL	HHS, HIT, HTS
May 24	4:15 p.m.	HHS Help	HHS	HHS
May 24	4:15 p.m.	ME 2220 Assignment Help	course	MAA, MOBS
May 24	5 p.m.	Writing Help	ALL	ALL programs
May 24	7 p.m.	MAA Open Help (no coding)	Career	MAA, MOBS
May 24	7 p.m.	ME 2405, ME 2410 Assignment help	course	MAA, Mobs
May 24	7 p.m.	PHT Open Help	PHT	PHT

Now, a student can tell what is happening in a session, at a glance.

Naming Sessions

Naming Conventions for calendar sessions

All sessions that are help sessions:

By class: ME 2400 Assignment Help

By Topic: Resume Writing Help

By program: PHT Open Help

All sessions that are **Topical LABs**:

By class: CMS 1500 Form LAB

By topic: CPT Basics and Tabbing LAB

Naming rationale:

of the session.

LAB: I am going to be taught something questions.

Tags

Tags should be about topics only. In the current calendar, not all sessions are properly tagged, so searching by tag is useless. *Coding, Math, Insurance, Career, Science, Course, PHT, HHS, ALL*

We should avoid tags if they act as a limiter, i.e. tagging a writing help session as English or GenEd. If a student needs help with writing in another class, they may not attend the session.

Using the tag *open* has the same problem in obverse, when some sessions are tagged open, it implies that any session not tagged as open is not open.

ONLY USE TAGS TO CLARIFY EXPECTATIONS OR SORT.

Session description

Accounting Help

Tuesday, May 24, 2016, 11 am—12 pm

This help session is for all students in Accounting courses. Students are welcome to ask for help on any assignment or concept.

Course Recommendations: MC1600, AC2760, HM1030

http://tinyurl.com/RPeskinGuest

Access Code: 5949432

Diagnosis Codes LAB

Tuesday, May 24, 2016, 10—11 am

In this lab, you will learn how to use ICD Manual, to identify main terms and understand how to properly sequence and apply diagnosis codes by working through scenarios.

Course Recommendations: BC 2010, ME 2400, ME 2405, ME 2410, HT 2125

http://tinyurl.com/HumaHaque

Access Code: 3863524